



The School Admissions - Appeal Process

All parents have the right to appeal if they are not offered a place at their preferred school (or schools).

The School Admissions Service provides a service to all parents living in the Central Bedfordshire area, including Priory Academy.

Your appeal should be made in writing to Central Bedfordshire Council using either the electronic form on their website: <http://www.centralbedfordshire.gov.uk/appeals> or you can telephone to ask for a paper form to be sent to you (0300 300 4032/8275). The council will then make sure that your appeal is sent to the right Appeals Clerk. The deadline for lodging an appeal (for applications from the Year 5 initial allocation round) is 20 school days from the date the decision letter was issued.

You can accept a place at another school while arrangements are made for your appeal, so that your child is not missing out on school while you wait for your appeal to be heard.

If you change your mind, you can withdraw your appeal. Please telephone the Clerk at Admissions and then follow up with a letter or email.

Please see the Central Bedfordshire Council website for further information (address as above).