



Learning Today for a Better Tomorrow

14<sup>th</sup> November 2018

Dear Parents/Carer

It is with sadness that I am writing to inform you that yesterday; a member of staff witnessed and challenged two intruders who entered the school site and within 45 seconds (CCTV footage) managed to steal two bikes. We have been in touch with the police and have provided them with CCTV and still images of the two intruders.

Due to the current issues with bikes being stolen from the school site, we are advising parents and students not to bring bicycles to the school for the foreseeable future. If your child still wishes to bring their bicycle/scooter, please make sure that they are securely locked and security marked.

Please note that, as before, we cannot take responsibility for any loss or damage, and strongly advise that any valuables brought to the school should be insured under your household insurance.

We will be looking at alternative ways to store bikes on site safely in the near future.

I would like to reassure you that the safety of our students is of paramount importance to us. We have a lock down procedure (see website under Parents Tab, Keeping safe) in place which is activated when required.

Yours sincerely,

M. Smith  
Headteacher